



2016 Citizens Bank Pops by the Sea Volunteer Jobs

No jobs will require training days, with the exception of Team Leaders

Grounds Set Up

Shifts: (Sat) 9am-1pm, (Sun) 8am-12pm

Description:

- Stake off sections between VIP, festival, and lawn seating areas
- Stake off handicapped access areas and walkways
- Distribute boxes of programs to key areas
- Put up banners and signage
- Prepare boxes for VIP tables

This is an active job and requires volunteers to lift and carry heavy tables and chairs.

Table Setter

Shifts: (Sun) 8am-12pm, 12pm-4:30pm

Description:

- Set all VIP tables uniformly with food and gift items.
- Fill and refill VIP Table ice after 1pm

This is an active job that requires volunteers to lift and carry a large quantity of items.

Post-Event Cleanup

Shifts: (Sun) 7pm-9pm

Description:

- Beginning immediately after the concert, remove all trash items from the Village Green and dispose of extra programs
- Store all Coca Cola products removed from tables
- Gather and bag all table linens removed from the tables for storage
- Pack and store pop up tents at the top of the Green

This job requires volunteers to lift and carry items including program books, linen and bottled beverages.

Parking Lot Monitors

Shifts: (Sun) 7am-12:30 pm, 12pm-5pm

Description:

- Set up barricades for all lots
- Admit guests with valid VIP parking passes to reserve parking lots near the concert site
- Provide information to general public about parking options and procedures. Specific information about handicap parking will be available.

These volunteers may bring folding chairs and may be seated during some of their shift.

Security

Shifts: (Sun) 11:30am-3:30pm, 3pm-7:30pm

Description:

- Provide a presence on the concert grounds and in parking lots
- Monitor the grounds to ensure that all guests display the proper wristbands to obtain access to various areas
- Monitor areas of limited access (such as Town Hall) to ensure that all guests display the proper identification to obtain access
- Any other duties as assigned

This job requires volunteers to stand during their entire shift.

Gate Attendants

Shifts: (Sun) 12pm-5:30pm

Description:

- Provide wristbands to guests on entry
- Direct guests to designated seating areas
- Provide Pops program books to guests
- Answer general questions about site amenities (food stations, bathrooms, etc.)

This job requires volunteers to stand during their entire shift.

Group Seating Guides

Shifts: (Sun) 12pm-5pm & post concert

Description:

- Greet tour buses at drop off point
- Walk group tour guests to their designated seating areas
- Provide program books to group tour guests
- Walk group tour guests back to the pick-up area at the conclusion of the concert.

This job requires volunteers to stand for most of their shift.

Ushers/ VIP Ushers

Shifts: (Sun) 12pm-5pm & intermission/post-concert

Description:

- Guide VIP guests to their reserved table locations
- Assist the general public as they locate their seats in the festival area
- Provide ice and trash pick-up service to VIP table area during intermission
- Answer general questions about site amenities (food stations, bathrooms, etc.)

This job requires volunteers to stand during their entire shift. All volunteers are required to wear khaki pants.

Venue Attendants

Shifts: (Sun) 12pm-5pm

Description:

- Work closely with the Director of Events and Operations & Team, performing various special assignments throughout the day, including but not limited to moving boxes, refilling/restocking, and a variety of tasks as assigned.

This is an active job requiring flexibility and a willingness to stand, move, and/or lift objects.

[CLICK HERE TO SIGN UP](#) if you haven't already done so.