

**ARTS FOUNDATION OF CAPE COD
AMERICAN RESCUE PLAN SUBGRANTING PROGRAM
REQUEST FOR PROPOSALS**

The Arts Foundation of Cape Cod (AFCC), with support from the National Endowment for the Arts, will accept proposals for funding from cultural organizations in Barnstable County. The funding comes from the American Rescue Plan Act of 2021 (ARPA). ARPA is designed to fuel the nation's recovery from the devastating economic and health effects of the COVID-19 pandemic. These funds are intended to help support jobs in the arts sector, keep the doors open to arts organizations nationwide, and assist the field in its response to and recovery from the COVID-19 pandemic. The AFCC has a total of \$139,000 to distribute. The maximum grant award will be \$20,000. This is a one-time program and does not take the place of our annual grants program. No cost share or match is required.

These are not project grants. Funds are available to assist local arts organizations with the following costs:

- Salary support, full or partial, for one or more staff positions.
- Facilities costs such as mortgage (principal only), rent, and utilities.
- Costs associated with health and safety supplies for staff and/or visitors/audiences (e.g., personal protective equipment, cleaning supplies, hand sanitizer, etc.).
- Marketing and promotion costs.

These costs must not be covered by funding provided by any other federal agency during this grant period (September 1, 2022 to September 1, 2023).

The following costs are not allowed:

- "Artist relief" programs where the funding is intended to alleviate financial hardship.
- Alcoholic beverages.
- Commercial (for profit) enterprises or activities, including concessions, food, clothing, artwork, or other items for resale. This includes online and virtual sales/shops.
- Construction, purchase, or renovation of facilities.
- General fundraising.
- General miscellaneous or contingency costs.
- Land purchase costs.
- Mortgage interest, fines and penalties, or deficit reduction.
- Rental costs for home office workspace owned by individuals or entities affiliated with the applicant organization.

- Social activities such as receptions, parties, or galas.
- Subawards to other entities.
- Lobbying activities.
- Travel costs.
- Vehicle purchases.
- Visa costs paid to the U.S. government.
- Voter registration drives and related activities.
- Costs supported by any other federal funding during the grant period. This includes federal funding received either directly from a federal agency or indirectly from a pass-through organization such as a state arts agency, regional arts organization, or a grant made to another entity.
- Expenditures related to compensation to foreign nationals when those expenditures are not in compliance with regulations issued by the U.S Treasury Department Office of Foreign Assets Control.
- Costs incurred prior to the awarding of the grant.

Please read the following guidelines carefully.

Organizations must be located in Barnstable County.

Organizations must have an arts and/or culture based mission.

Organizations must be a designated 501(c)(3) nonprofit corporation. For-profit entities and fiscal agents are not eligible.

Organizations must have a valid Unique Entity Identifier (UEI) through SAM.gov. Organizations are **not** required to complete a full SAM registration to obtain a UEI. See below for more information.

Organizations must not be excluded or disqualified from doing business with the federal government.

Organizations must certify that they have not been debarred or suspended from receiving federal funds.

Organizations must confirm that they are physically and programmatically accessible to people with disabilities by self-certifying the following requirements:

- Our space and services are physically accessible (required).
- We are an Equal Opportunity Employer (required).
- We have a staff member who is the designated ADA coordinator (recommended).
- We routinely check and update our accessibility practices and the accessibility of our programs (recommended).

Organizations will be required to submit a report one year after receiving funding. All funds must be accounted for and accurately documented.

Before applying, please read the attached **Terms and Conditions** thoroughly to ensure that you will be able to comply with all terms and conditions if you receive funding.

Review criteria:

- Artistic excellence and artistic merit as they relate to the core work of the organization's programming.
- Organization's financial stability.
- Demonstrated need for funds.
- Organization's impact on the Cape Cod community.
- Organization's potential to serve and/or reach individuals whose opportunities to experience the arts are limited by ethnicity, economics, geography, or disability.
- Organization's potential to make quality arts or cultural resources more widely available.
- Organization's history of performance – if a prior AFCC grant recipient, organization's record in managing prior awards, including timeliness of compliance with applicable reporting requirements and conformance to terms and conditions.
- Quality of financial management systems and ability to meet the management standards required by the award.
- Ability to effectively implement statutory, regulatory, or other requirements of the award.

Timeline:

Application opens:	June 1, 2022
Application deadline:	July 15, 2022
Grants review committee reviews and scores applications:	July 18 – August 15, 2022
Notification:	Week of August 18, 2022
Checks issued:	September, 2022

The AFCC has a total of \$139,000 to distribute. The maximum grant amount will be \$20,000. We anticipate grant amounts to be as follows:

Grant Amount:	Number of Recipients:	Total:
\$4,000	1	\$4,000
\$5,000	7	\$35,000
\$10,000	6	\$60,000
\$20,000	2	\$40,000
TOTAL:		\$139,000

NOTE: THE AFCC RESERVES THE RIGHT TO ADJUST THESE NUMBERS DEPENDING ON THE APPLICANT POOL AND NUMBER OF APPLICATIONS RECEIVED.

Unique Entity Identifier (UEI)

If you have applied for a federal grant in the past, you may be familiar with the DUNS number or a SAM registration. As of April 4, 2022, the UEI takes the place of the DUNS number and will be required for receipt of any federal funds.

A guide for getting a UEI may be found on our website. Here is a link for further information:

<https://www.gsa.gov/about-us/organization/federal-acquisition-service/office-of-systems-management/integrated-award-environment-iae/iae-systems-information-kit/unique-entity-identifier-update>

These resources list the steps necessary to obtain your UEI. If you have any questions, please contact the General Services Administration directly at entityvalidation@gsa.gov.